

MINUTES OF THE APRIL 10, 2012 MEETING OF THE TOWN OF TONAWANDA LIBRARY BOARD

A regular meeting of the Board of Trustees of the Town of Tonawanda Public Library was held on Tuesday, April 10, 2012 at the Kenmore Library, 160 Delaware Road, Kenmore, New York, following due notice to Trustees, official public notice to the Tonawanda News, and a posting in the Kenmore and Kenilworth Libraries. The following members were present:

Jason Aronoff	David Dietz	Eileen Crawford
Sheila Ginnane	Penny DePasquale	Nancy O'Donnell Jeanne Phillips

Also attending: Dorinda Darden, Library Director of Kenmore-Town of Tonawanda Libraries

Board Co-Chair, David Dietz, called meeting to order at 7pm

APPROVAL/CHANGES TO AGENDA:

- Motion made by Eileen Crawford and seconded by Jason Aronoff to accept agenda as is. Motion passed.

ADOPTION OF MINUTES:

- Motion made by Sheila Ginnane and seconded by Eileen Crawford to accept minutes from the meeting March 7, 2012 as written. Motion passed.

REPORT OF THE CHAIR:

Developments on the Special Legislative District Library proposal:

- Meetings with County Legislator Kevin Hardwick regarding efforts to develop a Plan B, as an alternative to Special Legislative District Library. Two critical areas, i.e., financial sustainability and staff mobility
 - Hardwick's "shock-absorber" proposal: no more than 2%(?) per year library budget reduction by way of a charter amendment
 - Investigations by Jeannine Doyle to determine if present civil service restrictions might be adjusted.
 - In addition, Dick Earne's proposal to give library greater flexibility in spending budget allocations either under the present contract system or under the new library district proposal, should it be approved.
- Today's Buffalo News article (Denise Gee) – Four year budget projections:
 - Library funding: 1% increase each year for four years. This would result in a cumulative 4% increase by 2015, despite projected 7% increase in county personnel costs over the same period.
 - What is the current budget? If the increase next year is projected to be \$198,725 then the current budget is \$19,872,000, not the \$21 or \$22 million budget as expanded by former county executive Collins.

- It is noteworthy that County Executive Poloncarz makes no mention of Special Legislative District Library proposal in his budget projections.

Report on meeting of Lisa Chimera and Anthony Caruana with Executive Poloncarz:

- Lisa Chimera and Supervisor Caruana met with County Executive Poloncarz regarding county support for a new town library.
- Although sympathetic to the town's case he insisted that there was no additional county money that might be used to help finance a new town library.
- In addition, the B&ECPL's Building Oversight Committee most likely would turn down any proposal for new library construction as they did before.
- Since the building at 100 Colvin Woods is apparently about to be sold, it appears that the prospect for a new library is just about zero.
- Also County Executive Poloncarz expressed his opposition to the Special Legislative District Library proposal
- On another negative note, Mr. Poloncarz indicated that he expects the B&ECPL 2013 budget to be at the same level as that of 2012.

Future Meetings of Note:

- Thursday, April 19th: Meeting of the B&EPL Planning Committee 4:00 PM at the Central Library
- Saturday, May 5th ACT meeting at West Seneca Library, 9:00 AM.
- Tuesday, May 8th: Library Board Meeting.
- Tuesday, May 15th, meeting of the Erie County Legislature's Community Enrichment committee to discuss Legislator Hardwick's charter proposal.

REPORT OF THE DIRECTOR:

STATISTICS

Circulation:

Kenmore:	March 2011: 28,509	
	March 2012: 28,936	+1.5%
Kenilworth:	March 2011: 8,182	
	March 2012: 7,783	-4.9%

Foot Traffic:

Kenmore:	March 2011: 20,528	
	March 2012: 17,942	-12.6%
Kenilworth:	March 2011: 4,741	
	March 2012: 4,917	+3.7%

Programs – Librarian Kathy Goodrich from the Children's Programming Team at the Central Library presented **Preschool Story Hour** at the Kenmore Branch on March 1st, March 8th and March 15th with 40 children and 32 adults for a total of 72 in attendance. The Falk School visited the Kenilworth Branch on March 5th with 1 child and 1 adult, on March 6th with 1 child and 1 adult and on March 19th with 2 children and 2 adults for a total of 8 in attendance. Ripen with Us Nursery School visited the Kenmore Branch on March 5th with 6 children and 1 adult for a total of 7 in attendance. The children listened to stories and helped their teacher choose books

to check out. Librarian Mary Ann Budny from the Central Library's Children's Programming Team presented **Preschool Story Hour** at the Kenilworth Branch on March 6th with 8 children and 8 adults and on March 13th with 8 children and 7 adults for a total of 31 in attendance. Kenilworth Branch Manager Amy Christman presented her **Adult Monthly Journal Group** meeting at the Kenmore Branch on March 6th with a total of 11 in attendance. The Central Library's Children's Programming Team presented a **Wild About the West! Program** for ages 3-8 at the Kenmore Branch on March 13th with 15 children and 14 adults for a total 29 in attendance. Two **Downloads 2 Go** Adult Computer classes were presented by the Central Library Cybertrain staff at the Kenmore Branch on March 16th with a total of 8 in attendance. The Central Library's Children's Programming Team presented a **Pinkalicious Party** on March 19th at the Kenilworth Branch for ages 3-8 with 14 children and 10 adults for a total of 24 in attendance. The Central Library's Children's Programming Team presented a **Titanic Program** for ages 11-15 at the Kenmore Branch on March 22nd with 11 teens and 9 adults for a total of 20 in attendance.

Library Accident/Incident Report – On March 29th, Edith Paterson an elderly patron was walking with a cane and fell face down onto the carpeting on the second floor near the elevator at the Kenmore Branch. Paramedics were called and she was taken to the hospital. She had a bloody nose and a laceration on her face from the fall. Another patron witnessed her fall and said that it looked like she just toppled over.

The Director's and Secretary's offices officially relocated upstairs on March 28th. At the request of the Town of Tonawanda Public Library Board of Trustees, the Town of Tonawanda constructed a new office in the staff workroom for the Branch Manager and a new office for the Director in the storage room throughout the months of January and February. The Secretary's office has moved to the office previously used by the Branch Manager. In addition to these offices, the public restroom located in the main area of the library was reconstructed to make it ADA compliant.

Town of Tonawanda Public Library Director Dorinda Darden met with Susan Kent from Library Strategies International and Nicholas Derr from Architectural Resources for a **Buffalo & Erie County Public Library Strategic Plan Facility** visit at the Kenilworth Branch on March 8th.

Town of Tonawanda Public Library Director Dorinda Darden met with Susan Kent from Library Strategies International and Peter Murad from Architectural Resources for a **Buffalo & Erie County Public Library Strategic Plan Facility** visit at the Kenilworth Branch on March 9th at the Kenmore Branch.

Town of Tonawanda Public Library Director Dorinda Darden, Town of Tonawanda Public Library Board of Trustees David Dietz, Eileen Crawford, Sheila Ginnane, and Jeanne Phillips attended a meeting held at the City of Tonawanda Public Library about the Special Legislative District Public Library on March 10th with Erie County Legislator Kevin Hardwick along with Grand Island Public Library Director Lynn Konovitz, City of Tonawanda Public Library Director Glenn Luba and their trustees.

Town of Tonawanda Public Library Director Dorinda Darden, Kenmore Branch Manager Susan Makowski and Town of Tonawanda Public Library Board Chair David Dietz met on March 13th with Matthew Hofmeister from Amherst Alarm about a revised Security Alarm System quote for the Kenmore Branch.

Town of Tonawanda Public Library Director Dorinda Darden and Board of Trustee Jason Aronoff attended the **State of the Town Address** by Town of Tonawanda Supervisor Anthony Caruana held at the Classic V Banquet Center on March 23rd.

Town of Tonawanda Public Library Director Dorinda Darden and Town of Tonawanda Public Library Board of Trustees Jason Aronoff, Eileen Crawford and David Dietz attended the **Annual Trustee Workshop** held at the Central Library on March 24th. The Association of Contracting Library Trustees (ACT) and the Buffalo & Erie County Public Library sponsored this workshop. The focus was on the **Special Legislative District Public Library** with presentations from Libby Post from Communication Services and Ellen Bach of Whiteman, Osterman & Hanna.

Town of Tonawanda Public Library Director Dorinda Darden provided a brief presentation about the programs and services offered by the Buffalo & Erie County Public Library and gave an overview of the newly remodeled Kenmore Branch at the Kenmore Lions Club Luncheon meeting held at the Olympic Restaurant on April 3rd.

UNFINISHED BUSINESS:

- Security system – Dorinda Darden reported that the revised quote (which eliminates 2 cameras from previous quote) would save \$2,018. The new quote is \$6,334 and includes 2 outside cameras, 2 cameras upstairs and 2 in the downstairs lobby. The Friends have agreed to pay for this system. A motion was made by Nancy O'Donnell and seconded by Sheila Ginnane to accept this bid from Amherst Alarm in the amount of \$6,334. Motion unanimously passed.
- Reopening Ceremony – Dorinda Darden reported that the official Kenmore Library reopening ceremony will be held on May 24 from 6 to 8 pm. She is presently trying to arrange some entertainment from Kenmore Middle School,

NEW BUSINESS:

- Dorinda Darden provided a copy of the State and Annual Library Report for review. She explained that all libraries submit statistical/financial report. Eileen Crawford made a motion seconded by Jason Aronoff to accept the reports. Motion passed
- Dorinda Darden will be asking for restoration of library hours to the 2010 level while showing reasons for the restoration. This is part of the 2013 Budget Restoration Requests. She will be requesting that hours be restored at Kenilworth to 48 during the school year and 40 in the summer.

Sheila Ginnane made a motion that was seconded by Nancy O'Donnell to adjourn. Motion was passed. Meeting adjourned at 8:50 pm.

The next meeting will be on Tuesday, May 8 at 7pm